

APPROVED MINUTES OF THE APRIL 27, 2015 MEETING OF THE FAIRFAX COUNTY SMALL BUSINESS COMMISSION

Location: Fairfax County Government Center, 12000 Government Center Parkway, Fairfax, Virginia, Conference Center Room 7.

Attending: **SBC Members**
Beatrice Malone, Cyrus Sobhani, Ed Reniker, Katy Fike, Tracey Wood, Libby Novak, Marco Barnes, Eva Freund, Jon Pellegrin, Kelly Pride Hebron, Marvin Powell

Staff (Department of Purchasing and Supply Management)
Steve Pierson

The meeting was called to order at 7:15 pm by Chair Malone.

Guest Speaker

Roseann Kuryla, Volunteer Manager, Fairfax 2015 World Police & Fire Games provided a presentation and overview of the World Police and Fire Games taking place in Fairfax County from June 25- July 5, 2015. Ms. Kuryla provided information on the Merchant Incentive Program and the volunteer opportunities available to support the games.

Committee Assignments

Chair Malone opened the discussion by having past committee members describe the various committees and what they do. Several Commissioners volunteered for committees but it was decided to wait until next meeting to complete committee assignments.

Committee Reports

Economic Advisory Committee - No report

Communications – Tracey Wood presented the first draft of the annual report. Commissioners were asked to review and send updates to Tracey. Discussions ensued regarding inclusion of award statistics in the report. The Commission agreed to table until next year.

Community Business Partnership – Kelly Pride-Hebron reported that the CBP received a \$300,000 award to provide classes and outreach through the Veterans Business Outreach Center.

Office of Emergency Management – Libby Novak indicated she emailed the commissioners the County OEM newsletter and pointed out the article regarding disaster preparation for small businesses.

Strategic Planning - No Report

Legislative and Policy - Newsletters published through April 2015.

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Executive - Chair Malone reported she is compiling information for the annual report to the Board.

Vendor Comments Board– No report

Education and Outreach– Marvin Powell asked the commissioners to please be thinking about educational panels for the Vendor Forum and to bring all ideas to him.

Ombuds– No report

Vendor Forum- No report

New Business

No New Business

Staff Report

Steve Pierson reported that the Board of Supervisors will be presenting a Proclamation at the Board meeting on 4/28 naming Small Business Week in Fairfax County.

New Business

No new business.

Old Business

The minutes from the Mar 30, 2014 meeting were approved (as amended).

Announcements

Cyrus announced that the May Newsletter and will be available in 10 days.

Adjournment

Chair Malone adjourned the meeting at 8:56pm. The next meeting is scheduled for May 18, 2015, 7:00-9:00PM, Conference Room 232.